

RESIDENTS/VISITORS PARKING PERMITS

PROOFS OF RESIDENCE REQUIRED

You are required to supply two proofs of residence (dated within the last three months) which can be:

- **two proofs from Category A which relate to two separate accounts**
or
- **one proof from Category A and one proof from Category B**

Applications will not be processed without the above documents being provided at the time of application. All documents should relate to your personal account and not to a commercial account.

Category A (Primary Proof of Residence)

- Financial Statement (from Bank, Credit Union or Credit Card Company)
PLEASE NOTE THAT WE DO NOT ACCEPT REVOLUT OR N26 STATEMENTS
- Fixed Utility Bill
- TV Licence (not renewal notice)

Category B (Second Proof of Residence)

- Mobile Phone Bill
- ESB Connection Letter
- A letter confirming set up of a Direct Debit from a Utility Company or a Welcome Letter from a Utility Company that does not contain a cooling off period
- A letter from a Utility Company stating that the customer has an account with them
- Bord Gas Boiler Care Service Bill
- A letter from Telecommunications company relating to Home Move services
- A letter relating to Sky Viewing Card
- A letter relating to Pinergy account
- A letter relating to House Insurance or Schedule
- A letter relating to Local Property Tax
- A letter from the Private Rental Tenancies Board (cannot be supplied with a lease agreement)
- Motor Tax Renewal letter (needs to have the disc attached to it)
- A letter from a Motor Insurance Company/Broker issued in relation a current insurance policy including a receipt for payment. Renewal letters, quotations for insurance or cancellation letters will not be accepted.
- A letter from the NCT or NDLS
- Vehicle Licencing Certificate

- A once off letter from a Financial Institution e.g. letter accompanying your Bank Card, Stocks and Dividends notice
- A letter from a Financial Institution that does not directly pertain to a specific account e.g a change in interest rates
- A letter of confirmation of account set up with Bank/Credit Union
- A letter from a Bank/Credit Union confirming a change of address
- A letter from Revenue
- A letter relating to Life Insurance
- A letter relating to a Pension/AVC
- A Payslip which has been posted out
- A letter from any government department or public body, the letter can only relate to a private individual it cannot relate to a commercial entity.
- A letter relating to a Public Service Card
- A letter relating to Health Insurance
- A letter from the HSE
- A letter regarding an appointment, a referral or a receipt from a doctor on headed paper
- A Pharmacist Prescription Receipt
- A letter from a solicitor confirming that you live at the address
- Any correspondence from Dublin City Council (personal documents only)
- If you are completing a **change of address** on your permit, in Category B we will accept a Gas/Electricity bill to your new address that relates to your final bill at your old address

Further proofs of residence may be requested depending on the application submitted. Please ensure you refer to the application form to ensure that all required documents are submitted.